



# NZFBI

NZ FIRE BRIGADES' INSTITUTE

Minutes of the 93<sup>rd</sup> Annual General Meeting  
of the New Zealand Fire Brigades Institute  
Held at Anzac Volunteer Fire Station, Christchurch  
Saturday Dated 28/10/2023

## MINUTES

The meeting commenced at 09.00 hours.

President Pete Douglas called the meeting to order and welcomed those present to the meeting.

He then introduced the NZFBI Council as follows

- Vice-President Dave O'Sullivan
- Councillor Shaun Pilgrim
- Councillor Jean Barr
- Secretary /Treasurer Scott Lanauze
- Councillor Philip Hunt

### Present

President- Pete Douglas, Vice President – Dave O'Sullivan, Councillor Shaun Pilgrim, Councillor Jean Barr, Councillor Philip Hunt, Councillor Andrew Cotter, Secretary/Treasurer Scott Lanauze.

### Apologies

Jonathan, Stephen Hill, Deborah Walker, Kenneth Clarke

**MOTION:** That the apologies be accepted.

**Moved:** Dave O'Sullivan **Seconded;** Shaun Pilgrim

The Motion was CARRIED.

### Minutes of the 92<sup>nd</sup> AGM

**MOTION:** That the Minutes of the 92<sup>nd</sup> Annual General Meeting be taken as read.

There were no matters arising.

**Moved:** Andrew Cotter **Seconded:** Scott Lanauze

The Motion was Carried

## **Presidents Report**

President Pete Douglas delivered his report.

The partnership of both the IFE and UFBA continues to grow in strength and prove advantageous to members. The redeveloped website continues to offer member benefits and display council activities more overtly as does the Facebook page.

He thanked the Council members for the work that had been undertaken throughout the year, and acknowledged the personal support offered by the Council during his term.

**MOTION:** That the President's report be accepted.

**Moved:** Jean Barr **Seconded:** David O'Sullivan

The Motion was CARRIED.

## **Financial Report**

Scott Lanauze presented the financial report for the year ending 30 June 2023. Scott said that he will be handing over the accounts to Jean Barr so that she can start doing up the financial statements for meetings via Xero.

**MOTION:** That Scott start handing over treasurer and secretarial information to Jean Barr and Dave O'Sullivan over the next few months.

**MOTION:** That the financial Report be accepted

Moved: Pete Douglas Seconded: Shaun Pilgrim

The MOTION was Carried.

**MOTION:** Membership fee for affiliated members be confirmed as \$2 for the upcoming year.

**Moved:** Pete Douglas **Seconded;** Jean Barr

The MOTION was Carried.

## **6. General Business**

Announce New Council members:

- Andrew Cotter Council Member
- Phil Hunt Council Member
- Joseph Stanley Council Member
- Jean Barr Secretary/Treasurer

Peter Douglas gave them their pins and welcomed them to the Council.

Incorporated Societies update – this is still in progress and we need to let the Charities Commission know that we wish to continue our Incorporated Societies standing.

Motion: That we notify the Incorporated Society that we wish to continue our Incorporated Society Standing.

Present Plaque to ANZAC Fire Station Representative for using their premises.

There were no other items.

#### Installation of President

Pete Douglas installed David O'Sullivan as President of the NZFBI. David O'Sullivan Pete Douglas with his Past President lapel badge and a plaque acknowledging his term as an NZFBI Council member.

#### 7. Introduction of new office bearers

Presidents Chain exchanged from Pete Douglas to new President David O'Sullivan

Presidents' lapel badge pinned on David O'Sullivan by Pete Douglas.

David to present Pete Douglas his Past President Lapel Badge and Plaque.

David O'Sullivan to present Council badges to Andrew Cotter, Philip Hunt and Joe Stanley

David O'Sullivan to present plaque to Scott.

Pete Douglas was awarded his Life Membership of the NZFBI.

Moved: Scott Lanauze Seconded Dave O'Sullivan

Motion: to confirm Jean Barr and Secretary and Treasurer.

Moved Scott Lanauze Seconded Shaun Pilgrim

Motion That Pete Douglas be awarded Life Honorary Membership of the NZFBI.

The motion was carried.

Pete Douglas addressed the meeting, acknowledging his journey with the FENZ into the examination process, and having his interest reinvigorated when holding the position of Training . He also acknowledged that it has been a great opportunity to participate as a member of the Council.

David O'Sullivan thanked the meeting for their attendance.

The AGM closed at 9.26am